

DLC PRIME MORTGAGE WORKS INC.
109-1030 Yates St.
Victoria, BC V8V 5A7
250-708-2063
www.primemortgageworks.com

[Date]

Name of Employee

Address of Workplace

To whom it may concern:

Re: Name of Employee

The above noted employee has been continuously employed with [Company Name] since [Start Date].

This employee's current position is [Title] and is currently earning [Annual Salary] annually of [Biweekly Payment] biweekly.

Yours truly,

[Signature]

Employers Name

Employers Title

Employers Contact Phone Number

